



CITY OF TORRINGTON

REQUEST FOR QUOTATION - INQUIRY ONLY

This IS NOT an order

DATE: April 21, 2009

FROM: CITY OF TORRINGTON

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The Purchasing Agent is authorized to offer City based bidders that exceed the lowest bid by up to 6%, the opportunity to match the lowest bid. A City based bidder within the 6% differential who agrees to accept the amount of the lowest bid will be awarded the bid. When multiple City based bidders agree to accept the amount of the low bid then the City based bidders will be invited to submit a new bid, not to exceed the low bid. The bid will then be awarded to the lowest responsive, responsible bidder.

INQUIRY NUMBER: CTR0409 - Torrington Police Department Ceiling Tile Replacement

To receive consideration your quotation must be received by: 10:00 AM, May 7, 2009

Contact name _____
Company name _____
Address _____
City, State, Zip _____

Phone # _____
Fax # _____
Address email _____

QUOTE PRICE FOR THE FOLLOWING:

SCOPE OF WORK:

The City of Torrington is looking to attain the services of a licensed contractor to remove and replace damaged/dirty tiles throughout the building, reinstall Air Diffusers and install screened vents at the Torrington Police Department, 576 Main Street, Torrington, CT.

SPECIFICATIONS

- 1) Remove all damaged/dirty ceiling tiles and replace two hundred twenty (220) 2 x 2 x 5/8 Fissured Square Edge Tiles throughout Police Station.
- 2) Remove and reinstall eighty (80) air diffusers in new tiles.
- 3) Drill twelve (12) – 1" to 1 ¼" holes (6 top and bottom) and install Screened Vents to allow air movement in Gear Storage Room.
- 3) Contractor is responsible for clean up and proper disposal of all waste materials.
- 4) Contractor must be licensed and insured.
- 5) Contractor will supply references with contact name, business name, address and phone number.

Contact Lt. Wayne Newkirk at (860) 489-2071 for questions or to review the scope of work.